



**CITY OF NOVATO**  
**PARKS & RECREATION**

**Multicultural Advisory Commission**

**Amended Agenda**

**Wednesday, July 15, 2020 - 5:00 PM**

**Teleconference Only**

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**Chair**  
**Angela Olmanson**

**Vice Chair**  
**Susan Lauer**

**Members**  
**Angelo Camillo, Clifford Jacobs, Consuelo Lyonnet, Sophia Osotio, Dennis Sato**

**Staff Liaison**  
**Liz Tran**

The Multicultural Advisory Commission welcomes you to attend its meetings which are scheduled the as needed. Your interest is encouraged and appreciated.

Pursuant to the provisions of the California Governor's Executive Order N-29-20, issued on March 17, 2020, this meeting will be held by teleconference only.

**Public Participation/Comment Instructions**

Members of the Public may participate and provide public comments to teleconference meetings as follows:

- **Written public comments** may be submitted by email to [prcs@novato.org](mailto:prcs@novato.org). Written public comments received more than 2 hours prior to the start of the meeting will be distributed to the Commission prior to the meeting but will not be read during the meeting. Mail received after the two-hour cut-off, including during and after the meeting will be collected and placed in the public record. Mail will not be read during the meeting.
  - **Spoken public comments.** Members of the public may provide public comments via telephonic participation. To do so,
    1. Call the WebEx phone number at **(415) 655-0002**
    2. Enter the meeting number (access code): 146 420 1996
    3. In order to provide public comment over the phone, press Star (\*) Three (3) when prompted by the Chair at the beginning of public comments.
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4. You will hear a message stating “You have raised your hand to ask a question. Please wait to speak until the hosts calls on you.”
  5. When the host unmutes your line, you will receive a message: Your line has been unmuted. This will prompt you to begin your public comment.

You have three (3) minutes for your comment or the amount of time the Mayor has allotted each caller.

6. After you make your comment, the host will mute your call. You will hear “Your line has been muted.”

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Staff Liaison at (415) 899-8975. Notification at least 48 hours prior to the meeting will enable the City to make reasonable accommodation to help insure accessibility to this meeting.

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**A. CALL TO ORDER AND ROLL CALL**

**B. APPROVAL OF FINAL AGENDA**

**C. PUBLIC COMMENT**

*All members of the public, who are present at the meeting, wishing to address the Recreation, Cultural and Community Services Commission are requested to submit a speaker card in advance to the Staff Liaison. (Please remember that all comment cards are PUBLIC RECORDS). The Chair will call the names of speakers from the cards. In addition to receiving comment from the public during the Public Comment period, the Chair will recognize persons from the audience who wish to address the Board, Committee, Commission on a particular agenda item at the time that item is considered.*

*All members of the public, who are calling in, please adhere to the instructions above.*

*There is a three-minute time limit to speak although the Chair may shorten the time based on the number of speakers or other factors. A speaker may not yield his or her time to another speaker.*

*For issues raised during Public Comment that are not on the published agenda, except as otherwise provided under the Ralph M. Brown Act, no action can legally be taken. The Board, Committee, Commission may direct that the item be referred to the Staff Liaison for action or may schedule the item on a subsequent agenda.*

**D. CONSENT ITEM**

*All matters listed on the Consent Calendar are considered to be routine and will be enacted by a single vote of the Commission. There will be no separate discussion unless specific items are removed from the Consent Calendar for separate discussion and action. Any Commissioner may remove an item from the Consent Calendar and place it under General Business for discussion.*

**D.1. Approve the meeting minutes of December 11, 2019**

**E. UNFINISHED AND OTHER BUSINESS**

**F. GENERAL BUSINESS**

*These items include significant and administrative actions of special interest and will usually include a presentation and discussion by the Multicultural Advisory Commission. They will be enacted upon by a separate vote.*

- F.1 Proposed Community Unification Initiative**  
[Staff Report – Proposed Community Unification Initiative](#)

**G. COMMITTEE AND LIAISON REPORTS**

*This section is used for Commissioners and the Staff Liaison to orally report on topics that can be considered for discussion at a future meeting*

- G.1. Commissioner Reports**
- G.2. Staff Liaison Reports**

**H. ADJOURNMENT**

**Materials, that are submitted to members of the Commission after the distribution of the meeting’s agenda packet will be available upon request. During the COVID-19 crisis, a binder of such distributed materials will not be available for public review.**

**AFFIDAVIT OF POSTING**

I, Liz Tran, certify that on July 14, before the Commission meeting of July 15, the agenda was posted on the City Community Service Board at the Police Department and on the City’s website at [novato.org](http://novato.org) in Novato, California.

                    Liz Tran                      
Liz Tran, Recreation Manager



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**CITY OF NOVATO**  
**PARKS & RECREATION**

**Multicultural Advisory Commission**  
**Draft Meeting Minutes**

CITY OF NOVATO ADMINISTRATION BUILDING  
WOMACK CONFERENCE ROOM  
922 MACHIN AVENUE  
NOVATO, CA 94945

**Wednesday, December 11, 2019 - 5:00 PM**

**A. CALL TO ORDER AND ROLL CALL**

Meeting called to order by Chair Olmanson at 5:02 PM  
Commissioners present: Vice Chair Lauer, Commissioner Camillo, Commissioner Jacobs  
Staff present: Recreation Services Manager Liz Tran

**B. APPROVAL OF FINAL AGENDA**

**COMMISSION ACTION:** Upon motion by Vice Chair Lauer and seconded by Commissioner Jacob, the Commission voted 4-0 to move the Final Agenda

**AYES:** Camillo, Jacobs, Lauer, Olmanson

**NOES:** None

**ABSENT:** Lyonnet, Osotio, Sato

**Motion carried**

**C. PUBLIC COMMENT**

None

**D. CONSENT ITEM**

*All matters listed on the Consent Calendar are considered to be routine and will be enacted by a single vote of the Council. There will be no separate discussion unless specific items are removed from the Consent Calendar for separate discussion and action. Any Councilmember may remove an item from the Consent Calendar and place it under General Business for discussion.*

**D.1 Approve the meeting minutes of October 16, 2019**

**COMMISSION ACTION:** Upon motion by Commissioner Jacobs and seconded by Vice Chair Lauer, the Commission voted 4-0 to move the Final Agenda

**AYES: Camillo, Jacobs, Lauer, Olmanson**  
**NOES: None**  
**ABSENT: Lyonnet, Osotio, Sato**

**E. UNFINISHED AND OTHER BUSINESS**

**E.1 Commission Work Plan**

**F. GENERAL BUSINESS**

**F.1 Discussion and possible approval of a general event supply spending limit**

**COMMISSION ACTION: Upon motion by Commissioner Jacobs and seconded by Commissioner Camillo, the Commission voted 4-0 to limit general event supply spending to \$500**

**AYES: Camillo, Jacobs, Lauer, Olmanson**  
**NOES: None**  
**ABSENT: Lyonnet, Osotio, Sato**

**F.2 Discussion and possible formation of a Sub-quorum Ad Hoc “Cultural Resource” Committee**

Commissioner Jacob proposed the Cultural Resource Ad Hoc Committee compile a list of multicultural community resources

**COMMISSION ACTION: Upon motion by Vice Chair Lauer and seconded by Chair Olmanson Camillo, the Commission voted 4-0 to form the Cultural Resource Ad Hoc Committee with members Commissioner Camillo and Commissioner Jacob**

**AYES: Camillo, Jacobs, Lauer, Olmanson**  
**NOES: None**  
**ABSENT: Lyonnet, Osotio, Sato**

**H. COMMITTEE AND LIAISON REPORTS**

*This section is used for Commissioners and the Staff Liaison to orally report on topics that can be considered for discussion at a future meeting*

**H.1 Outreach Committee**

The committee reported on MAC participation at the Scream on the Green event

## H.2 Liaison Report

Staff to provide a list of upcoming City events of potential interest for MAC to participate in continuing outreach efforts

### I. SCHEDULE NEXT MEETING

Wednesday, January 15, 2020 at 5 PM in the City Administration Building-Baget Conference Room

### J. ADJOURNMENT

The meeting adjourned at 6:37 PM

I HEREBY CERTIFY that the foregoing minutes were duly adopted at the Multicultural Advisory Commission meeting of \_\_\_\_\_, 2020.

          Liz Tran           /  
Liz Tran, Recreation Manager