

**\*\*EXPANDED\*\* COUNTER HOURS FOR ISSUANCE OF THE  
FOLLOWING MINOR BUILDING PERMIT TYPES:**

**Monday / Tuesday / Wednesday / Thursday  
FROM 1:00 PM – 3:00 PM**

**\*\*Not for Work Associated with a Resale Inspection\*\***

**Over the Counter Permits Issued for REPLACEMENT of:**

- Air Conditioner
- Electrical Main Panel or Subpanel up to 200 AMP
- Furnace/Wall Heater/Ductwork
- Gas Fireplace Insert [no structural or cosmetic changes]
- Gas Line
- Reroof
- Sewer Line (within footprint of building; including cleanout @ 2' outside of building)
- Siding / Stucco
- Water Heater Less than 100 Gallons
- Water line
- Windows & Sliding Glass Doors [no structural changes]

**By Appointment Only:**

- Plan Check/Permit Application Submittals
- Permits Ready for Issuance