



THE CITY OF  
NOVATO  
CALIFORNIA

## REGULAR MEETING

### MINUTES BICYCLE/PEDESTRIAN ADVISORY COMMITTEE

**Wednesday, September 11, 2019 - 7:00PM**  
922 Machin Ave  
Baget Conference Room-2<sup>nd</sup> Floor

#### A. Call to Order

Meeting was called to order at 7:04pm

Committee: Jack Gedney, Mark Birnbaum, Nestor Schnasse, Mark Vanderscoff, Burt Greenspan

Staff: Petr Skala

Absent: Joakim Osthus

Public: Tony Goodin

#### B. Approval of Final Agenda

M/S Birnbaum/Greenspan All in Favor 5-0-1 Jack Gedney, Mark Birnbaum, Nestor Schnasse, Mark Vanderscoff, Burt Greenspan- Joakim Osthus absent

#### C. Public Comment

*(Anyone wishing to speak on non-agenda items will be recognized at this time. These items can legally have no action as they are not on the agenda. There is a three minute time limit).*

Tony Goodin, with Marin Community Clinics on Redwood Blvd., commented regarding the lack of sidewalks near the clinic, which is used by both patients and staff. Petr said this area has been previously identified as missing sidewalk. The city hired a company to walk the entire city and evaluate, but we don't know what work will be done first. Petr will bring his concerns to the director for discussion. Due to grant funding it has to be done a specific way and may not happen immediately. M/S motion by Mark Birnbaum to expedite this process for improvements seconded by Mark Vanderscoff -All in Favor 5-0-1 Jack Gedney, Mark Birnbaum, Nestor Schnasse, Mark Vanderscoff, Burt Greenspan- Joakim Osthus absent

Mark B commented on his involvement with the county BPAC; they meet once a year to vote on how they feel the TDA funds and TSCA funds should be handed out for projects. The City of Novato is proposing a project outside SMHS to replace asphalt sidewalk north of Novato Blvd., West of San Marin Sutro- Mark does not remember it being discussed in any BPAC meetings. He thought it seems like this should be part of a bigger project. Petr explained it was part of a very specific grant. He recommended he speak to Gosia Woodfin, the project engineer, for more information.

**D. Committee Organizational Items**

*D-1-Approval of July 10, 2019 Meeting Minutes.*

**E. Committee Reports**

**F. Staff Reports**

*F-1 – Capital Improvement Program (CIP) Projects Update*

*F-2 – Project Information is Available at:*

<http://novato.org/government/public-works/public-works-projects>

**G. General Business**

*(Anyone wishing to speak on agenda items will be recognized after the Committee has concluded their initial discussions. There is a three minute time limit for public comment per item.)*

<i>Approximate Time</i>	<i>Item/Attachments</i>	<i>Purpose and Actions</i>
5 minutes	G-1: Boards, Commissions & Committees - terms Initiated by B/PAC Liaison – Petr Skala	<i>Committee discussion. No Action.</i>
Petr wanted to communicate to the committee that there were changes in the membership status. There was no announcement regarding new appointments or expired terms. He explained the terms were extended. Nancy Wein is committed elsewhere and excused herself from BPAC and will not be back for now—we are currently at 6 members		
10 minutes	G-2: Bike paths in Novato – Rowland's westbound side, east of 101 and Rowland to the new SMART station. Initiated by B/PAC member – Mark Birnbaum Attachments G-2a & G-2b: Photos	<i>Committee discussion. No Action.</i>
Mark B said he has been doing a lot of riding now that he is retired and has noticed a lot of issues around town especially off of Rowland and behind the Vintage Oaks area. He had provided a couple of pictures. Petr responded and is not certain that some of these locations are city maintained; some areas may be part of private development or Caltrans. He also explained these may not be higher priority areas and will find out if there are any plans to improve this section of roadway behind Vintage Oaks. Petr mentioned he has a PDF that includes 7 overpasses and describes what the city is supposed to maintain and where the property line is; he can provide a copy to the committee. Mark also mentioned a path by the hospital that leads to the new SMART station that is in horrible condition, lacking in signage too. Petr needs to find out if it is also city maintained and/or who owns it.		
35 minutes	G-3: Future Topics <ul style="list-style-type: none"><li>• to develop a rough timeline and workflow for BPAC's role in any upcoming revision of the bike/ped plan;</li><li>• discuss whether bike/ped routes might have any practical place in an evacuation plan the City might develop in the future;</li></ul>	<i>Committee discussion. No Action.</i>

	<ul style="list-style-type: none"> <li>• discuss ideas for BPAC to play some public education role in an event in 2019, if possible, and the 2020 Tour of Novato; and</li> <li>• discuss whether we'd like to meet monthly or keep the current schedule and consider some mechanism for calling interim meetings when needed.</li> </ul> <p>Initiated by B/PAC Chairman – Nestor R. Schnasse</p>	
<p>Nestor wanted to have a discussion with the committee, regarding the frequency of the meetings and structure recommendations. Nestor felt like there is a long span between meetings-It was suggested that perhaps the timing can be based on future/specific projects? Petr was not certain what the rule is regarding meeting frequency or if it would need to involve council.</p> <p>The idea was also tossed out about the possibility of creating subcommittees for some topics? A comment that it should be based on what's being worked on, if it is even necessary. Petr said the bike pedestrian plan is sponsored by TAM and he did not think there would be a financial commitment from TAM for the bike pedestrian plan for a year or two at the minimum.</p> <p>Petr needs to find out the rules for frequency and subcommittees. Routes for evacuation needs to be discussed with other organizations in the city and county. We can check with Heidi, our GIS coordinator about some of the this information to see if there is a layer in our software</p>		
5 minutes	G-4: Confirm next meeting date. (Wednesday November 13, 2019).	<i>Receive recommendation. Action.</i>
<p style="text-align: center;">Next meeting date of November 13, was confirmed.</p>		

**H. Adjournment**

M/S Greenspan/Gedney Motion to adjourn. All in Favor 5-0-1 Jack Gedney, Mark Birnbaum, Nestor Schnasse, Mark Vanderscoff, Burt Greenspan- Joakim Osthus absent

Meeting was adjourned at 8:32pm