

POLICE ADVISORY AND REVIEW BOARD
CITY OF NOVATO
922 MACHIN AVENUE
CITY ADMINISTRATIVE OFFICES
2ND FLOOR, BAGET CONFERENCE ROOM
THURSDAY, JULY 5, 2018
5:30 p.m.

CALL TO ORDER

The meeting was called to order at 5:35 p.m. by Board Member Salazar

ROLL CALL: Present: Catherine Dacre, Board Member
George Coley, Board Member
Bruce Ritter, Board Member
Leslie Salazar, Board Member

Staff Present: Jim Correa, Police Captain
Gail Papworth, Interim Human Resources Manager
Michael L. Antwine, Assistant City Manager/Secretary to the Board

By Phone: Adam McGill, Police Chief

Absent: Larry Harrison, Chair

APPROVAL OF FINAL AGENDA

It was moved by Coley and seconded Dacre to approve the final agenda. The motion passed unanimously.

PUBLIC COMMENT

There was no public comment.

Approval of the minutes for the April 5, 2018; February 1, 2018 meetings pending.

NEW BUSINESS

I. AGENDA ITEMS

- a.** Discussion of PARB's mission and purpose. (Chief McGill)
 - i.** Council and City are reviewing all City of Novato commissions to determine if they are still relevant and purposeful.
 - ii.** Chief McGill proposes to dissolve PARB, keep existing grievance processing through the City Manager and department head, and in its place

form a 15 person Police Chief Advisory Board that meets quarterly, involves underrepresented community groups and follows a less formal meeting model as implemented by cities including San Leandro and Vallejo.

- iii. PARB members strongly in favor of keeping the independent civilian oversight and appeal roles of PARB in addition to meeting on a regular basis – even if just quarterly.
- iv. A request for ongoing exposure and training in department policy, procedures, and activities was made. Motion was made, and passed unanimously, to recommend endorsing the Chief’s proposal, only by making PARB members ex-officio members of the Chief’s community board, while keeping the PARB’s duties and functions intact.
- v. Review of Brown Act and formation of subcommittee may be necessary.

IV. STAFF COMMENTS

V. BOARD COMMENTS

- i. Confirmation of next regular board meeting – Tentatively scheduled for September 13, 2018.

V. ADJOURNMENT

Moved to adjourn (Coley); Seconded (Dacre) passed unanimously.