



Novato Parks, Recreation & Community Services Department  
Margaret Todd Senior Center

# TRASH TO TREASURES FALL FLEA MARKET

The Trash to Treasures Flea Market will be held indoors at the Margaret Todd Senior Center, 1560 Hill Road, Novato, on **Saturday October 19, 2019 from 9:00am to 2:00pm.**

This community rummage sale is designed for individuals and groups to rent a space and sell their own used goods. **Please note that all items for sale must be second hand, similar to what you would find at a garage or rummage sale. Handmade items, or crafts, will not be accepted.** This event is not intended for professional dealers. Spaces are allocated on a first-come, first-served basis.

- A *single* booth space (6' x 5'), includes one 6' x 30" table and two chairs  
Cost: City of Novato Residents \$32      Non-Residents \$40
- A *double* booth space (12' x 5'), includes one 12' x 30" table and two chairs  
Cost: City of Novato Residents \$63      Non-Residents \$73
- A *triple* booth space (18' x 5'), includes one 12' x 30" table, one 6' x 30" table, and two chairs  
Cost: City of Novato Residents \$95      Non-Residents \$105
- Cleaning deposit (in addition to booth fee)\*\*  
Cost: \$20

\*\*To ensure that all items are removed and the booth is left clean at the end of the event, we require a separate cleaning deposit of \$20. The cleaning deposit check will be returned to you after your space has been cleaned and a staff person has checked it. **Deposits will not be returned if booth breakdown begins before 2:00pm.** Please make the booth rental check and the cleaning deposit check payable to the City of Novato. No refunds after October 4th, 2019 at 5pm.

For your convenience, we will have a snack bar available all day with food for sale.

Publicity for this event will be done through fliers at the Center, our monthly newsletter, the Novato Parks, Recreation and Community Services Activity Guide, website, Facebook, Twitter, Craigslist, postcards distributed by you, and press releases to local newspapers.

Please read the Exhibitor Guidelines, complete the flea market application, and return the application and checks to the Margaret Todd Senior Center. Booth spaces are reserved on a first-come, first-served basis until all booths are filled.

We look forward to this flea market and anticipate a great turn out. If you have any questions or need more information, please call the Center at 415-899-8290.

## Exhibitor Guidelines:

1. **SET-UP:** Set-up will begin at 7:30 a.m. on Saturday, October 19th. Staff will have a map with your booth location. All booths must be set up by 8:30 a.m. If your booth is not set up by 8:30am, the table will be reallocated and a refund will not be given.
2. **Exhibitor agrees to sell second hand items only.** Commercial products or handmade crafts will not be accepted at this event. Selling other items must be pre-approved in writing by the City of Novato Parks, Recreation and Community Services Department. Staff reserves the right to ask any exhibitor to leave who they feel is not acting in the best interest of the event or who does not meet vendor requirements.
3. Exhibitor agrees to confine all display and selling activities within the assigned booth space.
4. **Exhibitor agrees to keep booth open until the advertised closing time of 2:00 p.m. Cleaning deposits will not be returned until after 2:15 p.m.**
5. **CLEAN UP:** All unsold items must be removed at closing time. **Dumpsters and garbage cans will NOT be available for dumping left over items. All cardboard boxes and debris must be removed by exhibitor.** Spaces are to be left as you found them at time of set-up. A staff member will check your space for cleanliness and return your cleaning deposit at the end of the event.

## Application Checklist:

Complete Flea Market Application

Include full payment for requested booth space  
(Check payable to City of Novato)

Include a separate \$20 cleaning deposit check  
(Check payable to City of Novato)

Return above items to the Margaret Todd Senior Center,  
1560 Hill Road, Novato, CA 94947  
(Booths assigned on a first-come, first-served basis)

**\*All accepted exhibitors will receive a letter in the mail or email that will confirm booth assignment and provide details after October 4th, 2019.**

For more information, call the Center at 415-899-8290.



City of Novato Parks, Recreation and Community Services Department  
Margaret Todd Senior Center

OFFICE USE ONLY

# FLEA MARKET APPLICATION

Space # \_\_\_\_\_

NAME \_\_\_\_\_

TELEPHONE NUMBER \_\_\_\_\_

ADDRESS \_\_\_\_\_

EMAIL \_\_\_\_\_

\*We will add you to our email list to receive flyers and applications via email. Help us go green!

- |                                   |                                     |                           |
|-----------------------------------|-------------------------------------|---------------------------|
| <u>      </u> <b>Single Booth</b> | <b>City of Novato Resident \$32</b> | <b>Non-Resident \$40</b>  |
| *Check payable to City of Novato  |                                     |                           |
| <b>or</b>                         |                                     |                           |
| <u>      </u> <b>Double Booth</b> | <b>City of Novato Resident \$63</b> | <b>Non-Resident \$73</b>  |
| *Check payable to City of Novato  |                                     |                           |
| <b>or</b>                         |                                     |                           |
| <u>      </u> <b>Triple Booth</b> | <b>City of Novato Resident \$95</b> | <b>Non-Resident \$105</b> |
| *Check payable to City of Novato  |                                     |                           |
| <b>and</b>                        |                                     |                           |
| <b>Cleaning Deposit</b>           | <b>\$20</b>                         |                           |
| *Check payable to City of Novato  |                                     |                           |

## Liability Waiver/Medical Treatment Consent

In consideration for my and/or any of my family members' participation in the City of Novato's recreation program(s) that I wish to register for, I voluntarily RELEASE the CITY OF NOVATO, CITY OF NOVATO SUCCESSOR AGENCY TO THE DISSOLVED NOVATO REDEVELOPMENT AGENCY, CITY OF NOVATO PUBLIC FINANCE AUTHORITY AND THEIR RESPECTIVE OFFICIALS, OFFICERS, AGENTS, AND EMPLOYEES AND VOLUNTEERS (hereinafter referred to as "RELEASEES") from any and all liability for injuries or death or property damage to me and/or my family members resulting from, arising out of, or in any way connected with my and/or any of my family members' participation in the City of Novato's recreation program(s) or use of the RELEASEES' facilities in connection with this/these program(s). I understand that this WAIVER and RELEASE is applicable even though the negligent activities of the RELEASEES may have contributed to the injury or death or property damage suffered by me or any of my family members participating in this/these program(s). I further agree to DEFEND, INDEMNIFY and HOLD HARMLESS the RELEASEES from and against any and all liability, claims, causes of action, and/or losses of any nature or kind (including litigation-related expenses such as attorney and expert witness fees) resulting from, or in connection with, participation in this/these program(s) whether caused by any negligent act or omission of the RELEASEES.

I further understand that serious accidents may occur in the City of Novato recreation program(s) that I am registering for, that participants in this/these program(s) may sustain mortal or serious personal injuries, and/or property damage, as a consequence of their participation in this/these program(s). Knowing the risks of said event, nevertheless, I HEREBY AGREE TO ASSUME THOSE RISKS AND TO RELEASE AND HOLD HARMLESS TO THE FULLEST EXTENT ALLOWED BY LAW ALL OF THOSE PERSONS MENTIONED ABOVE WHO THROUGH PASSIVE OR ACTIVE NEGLIGENCE OR CARELESSNESS MIGHT OTHERWISE BE LIABLE TO ME FOR DAMAGES.

It is further understood and agreed that this waiver, release, hold harmless and indemnification agreement is to be binding on me, any of my participating family members, and all of our heirs, representatives, and assigns.

I hereby authorize qualified physicians to render medical treatment or care that they may deem necessary for me or my family members in case of illness or accident during such program(s).

**By my signature below, I signify that I have read, understand, and voluntarily agree to be bound by each of the terms stated above.**

Signature \_\_\_\_\_ Date \_\_\_\_\_