



THE CITY OF  
NOVATO  
CALIFORNIA

**REGULAR MEETING**  
**MINUTES**  
**BICYCLE/PEDESTRIAN ADVISORY COMMITTEE**

**Wednesday, March 13, 2019 - 7:00PM**  
**922 Machin Ave**  
**Baget Conference Room-2<sup>nd</sup> Floor**

**A. Call to Order- 7:01 pm**

Committee: Burt Greenspan, Jack Gedney, Nestor Schnasse, Mark Birnbaum, Mark Vanderscoff, Joakim Osthus, Nancy Wein  
Staff: Petr Skala, Chris Blunk

**B. Approval of Final Agenda**

M/S Burt Greenspan/Mark Birbaum 7-0-0 All in Favor Burt Greenspan, Jack Gedney, Nestor Schnasse, Mark Birnbaum, Mark Vanderscoff, Joakim Osthus, Nancy Wein

**C. Public Comment**

*(Anyone wishing to speak on non-agenda items will be recognized at this time. These items can legally have no action as they are not on the agenda. There is a three minute time limit).*

**D. Committee Organizational Items**

*D-1-Approval of January 9, 2019 Meeting Minutes.*

M/S Mark Vanderscoff/Burt Greenspan 7-0-0 All in Favor Burt Greenspan, Jack Gedney, Nestor Schnasse, Mark Birnbaum, Mark Vanderscoff, Joakim Osthus, Nancy Wein

**E. Committee Reports**

**F. Staff Reports-Petr introduced Chris Blunk as our new Public Works Director**

*F-1 – Capital Improvement Program (CIP) Projects Update*

Petr reviewed the upcoming CIP projects and provided updates including Vineyard Rd. Rehabilitation, Pedestrian, Bicyclists and Traffic Improvement Project, Grant Ave Bridge, Hill Recreation area, as well as maps displaying Measure A Grp 10 Pavement Rehab areas looking for feedback

*F-2 – Project Information is Available at:*

<http://novato.org/government/public-works/public-works-projects>

**G. General Business**

*(Anyone wishing to speak on agenda items will be recognized after the Committee has concluded their initial discussions. There is a three minute time limit for public comment per item.)*

<i>Approximate Time</i>	<i>Item/Attachments</i>	<i>Purpose and Actions</i>
35 minutes	G-1: Novato Boulevard Improvements Project. Update by the Deputy Public Works Director / City Engineer - Chris Blunk Initiated by B/PAC chairman – Nestor Schnasse	<i>Receive update. Committee Discussion. No Action.</i>
<p>Chris reviewed the Novato Boulevard project with the committee and explained that we have 35 % plans and are currently working with consulting company, AECOM. The first thing we did was look at the different width alternatives, the 3 lane would have precluded 2 way turning movements from driveways and did not solve a lot of issues and would have been costly due to property acquisition etc. We initiated having a thorough current traffic counts done; essentially a high quality traffic study, including consideration of the side streets. The consultant showed a continuous 2 way center turn lane that we could accommodate traffic better with 3 lanes through the narrow sections. Northbound/Westbound lanes open up to 2 through lanes the continuous left turn lane allows side street residents to get out as well.</p> <p>They reviewed the plans and discussed in detail all of the potential changes and improvements as well as potential impacts. The committee asked questions and provided their feedback. Chris will take note of suggestions and will consider implementation if feasible.</p>		
15 minutes	G-2: Discussion about sidewalk gaps closure on Sutro Avenue / property ownership / revenue considerations. Alameda Del Prado and Los Robles intersection maintenance responsibilities. Initiated by B/PAC member – Mark Birnbaum	<i>Committee discussion. No Action.</i>
<p>Petr looked at the locations and communicated with Mark; but he did not study the maps in detail. He provided all the maps for review to the committee, for that area. There are sections of the property line that do not line up and therefore should be surveyed and verified so a proper analysis can be done prior to adding any sidewalks. Petr will need to spend more time on it and this section should be identified when they are updating the bicycle and pedestrian master plan so it is important and won't be overlooked. There was further discussion about the locations and possible solutions, some can perhaps be built into future CIP projects. Chris said it would be helpful to have a document along with our community based transportation plan that identifies inefficiencies and impediments to use as planning documents and build them into our GIS mapping system. Our goal is to create a listing of as many gaps as can be identified so they can be incorporated into our software for later use. The committee members will contribute to this process by looking at and compiling problematic locations. Mark wanted to discuss the debris on Los Robles such as rocks and dirt that washes down the street where bicycles travel. A posted sign said it is not city maintained - Mark wanted to know why it is not. Chris said the property owner would like to purchase the street, so it is complicated and not high on our list of priorities. Ultimately the best solution would be to look at the slope failure first to determine what is causing this and to try and prevent the debris from ending up in the bike lane. An asphalt dike may work to prevent this from being a recurring problem.</p>		

<p>5 minutes</p>	<p>G-3: City of Novato Police Department representative Traffic Officer Reza Pourfarhani was invited to the next B/PAC meeting to provide feedback on bicycle/pedestrian/motor vehicles issues and concerns. Discussion topics ideas? Initiated by City B/PAC liaison – Petr Skala</p>	<p><i>Committee discussion. No Action.</i></p>
<p>Petr said this discussion can be continued via email as it is not realistic to have an officer attend every meeting. The committee was asked-what would you like to do as a group that PD can help with? It was asked if they do o any outreach or training at the schools. Yes, we do have school resource officers that have programs as does TAM. So there are currently Bike and Ped efforts happening at schools. Their submittal of a recent application did not include this information, so Petr wanted make sure the committee is aware of this communities bike friendly stance. Petr asked the committee to send him emails with any ideas they may have.</p>		
<p>5 minutes</p>	<p>G-4: Annual report presentation at the City Council Meeting on January 29, 2019. Deputy Public Works Director Chris Blunk brought this item to Council. There were no public comments, nor were there any formal Council actions. Copy of the report was mailed out to B/PAC members on February 25, 2019. Initiated by City B/PAC liaison – Petr Skala</p>	<p><i>Receive update. No Action.</i></p>
<p>The report was presented to council; no action was required. Mayor Lucan brought up a question, about the entrance to the commuter bike path connection by S. Novato Blvd. near the southbound 101 on-ramp. Engineers have discussed ideas for improvements. Mark mentioned there are some drainage issues on that path as well.</p>		
<p>5 minutes</p>	<p>G-5: Confirm next meeting date. (Wednesday May 8, 2019).</p>	<p><i>Receive recommendation. Action.</i></p>
<p>M/S Nestor Schnasse/Mark Vanderscoff 7-0-0 All in Favor Burt Greenspan, Jack Gedney, Nestor Schnasse, Mark Birnbaum, Mark Vanderscoff, Joakim Osthus, Nancy Wein</p>		

**H. Adjournment**

Meeting was adjourned at 8:58pm