

CITY OF NOVATO

REQUEST FOR PROPOSALS ARCHITECTURAL/ ENGINEERING DESIGN SERVICES DOGBONE MEADOW DOG PARK RENOVATION CIP PROJECT 15-005

SECTION 1 - NOTICE OF REQUEST FOR PROPOSALS

1.1 Notice

NOTICE IS HEREBY GIVEN that the CITY OF NOVATO (hereinafter referred to as "CITY") requests Proposals for the above-stated project, and such Proposals to be considered shall be delivered to the front counter, attn.: Gosia Woodfin, located on the 1st floor at 922 Machin Avenue, Novato, CA 94945, up to the hour of 2:00 p.m. the day of Thursday, December 22, 2016.

1.2 Services

The work to be done is more particularly described in the CITY's proposed contract language set forth in Section 3 of this Request for Proposals. Copies of the Request for Proposals are available for download from the City's website at www.novato.org, (click on the "Business" tab near the top of the page and select "Doing Business with the City" in the drop-down menu).

The general scope of the work includes preparation of bid documents: plans, specifications and cost estimate (PS&E) for the **Dogbone Meadow Dog Park Renovation Project**.

1.3 Affirmative Action (CONSULTANT)

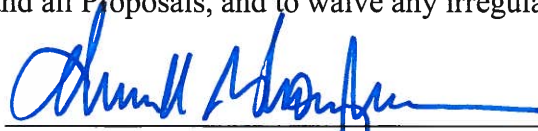
The CONSULTANT to whom the Consultant Services Agreement (Agreement) is executed, and any subcontractor under him/her, shall be required to take affirmative action to ensure that minority and women business enterprises will be afforded full opportunity to submit Proposals for subcontracts to the maximum extent feasible. Furthermore, there shall be no discrimination in employment practices on the basis of race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, or sex.

1.4 Affirmative Action (CITY)

The CITY hereby affirmatively ensures that minority, or women business enterprises will be afforded full opportunity to submit proposals in response to this notice and will not be discriminated against on the basis of race, religious creed, color, national origin, ancestry, physical handicap, medical condition, marital status, or sex.

The CITY reserves the right to reject any and all Proposals, and to waive any irregularity.

By:



Russ Thompson, P.E., Public Works Director

Date: 12/8/2016