



**CITY OF NOVATO**  
**CALIFORNIA**

922 Machin Avenue  
Novato, CA 94945  
415/899-8900  
FAX 415/899-8213  
*novato.org*

Mayor  
Denise Athas  
Mayor Pro Tem  
Pat Eklund  
Councilmembers  
Eric Lucan  
Amy Peele  
Susan Wernick

City Manager  
Adam McGill

April 30, 2020

## **TO ALL CITY OF NOVATO ACTIVE BUILDING PERMITEES**

You are receiving this email because you are listed as either an applicant or a contractor for an active or recently expired building permit with the City of Novato.

On April 29, 2020, the Marin County Health Officer issued a new Shelter In Place order (“**Order**”) which becomes effective at 11:59 pm on May 3, 2020. The Order and the protocols are attached hereto for your reference. The Order lifts the ban on construction activities and allows all permitted projects to resume construction. **This means that as of 7:00 a.m. on Monday, May 4, 2020, your project may resume work in accordance with all requirements of the Order, including the mandatory protocols for construction AND all continuing requirements of the City of Novato.**

As a condition of your project continuing uninterrupted, you will be required to acknowledge that the protocols are being observed on your site and to provide proof when asked. If the protocols are not in place, or are being inadequately enforced, it will be grounds for the inspector to refuse to inspect and/or to issue a STOP WORK order. You will be asked to provide an official acknowledgement either at the time of your first inspection following this notice or before. Please be sure that it is available for an inspector at any time beginning May 4<sup>th</sup>.

City of Novato processes for inspections and requirements for site protection and safety, construction hours, etc. have not changed. **Allowable hours of construction continue to be 7:00 am to 6:00 pm weekdays and 10:00 am to 5:00 pm on Saturdays. Construction activities are not allowed on Sundays.**

The Order will continue to be in effect until May 31, 2020 unless amended, extended or modified by the Health Officer. It is your responsibility to know when the COVID-19 related construction protocols have been lifted; you will not be notified by this office. You should continue to provide and observe all construction protocols until such time as they are lifted.

Please also note that due to requirements for social distancing, our public counter will not routinely be open to drop-in traffic so should you need to speak with a representative, please contact your inspector directly or utilize the email listed below.

Thank you for your continued patience throughout this time. Please do not hesitate to contact us at [buildingpermits@novato.org](mailto:buildingpermits@novato.org) if you have any questions.

Respectfully,

DeWayne Starnes  
Interim Chief Building Official  
Building Division  
Community Development Department